

Health and Safety Policy

The Health and Safety policy of the Mill of Benholm Enterprise is to

- Prevent accidents and cases of work and volunteer related ill health
- Manage health and safety risk on our site
- Provide clear instructions and information, as well as adequate training to ensure contractors and volunteers are competent to do their work
- Ensure no work is carried out without the correct personal protective equipment
- Consult with our trustees and volunteers on matters affecting their health and safety
- Ensure that no work is carried out with unsafe equipment
- Ensure safe handling and use of substances
- Maintain safe and healthy working conditions
- Implementing emergency procedures, including evacuation in case of fire or other significant incident
- Review and revise this policy regularly

Overall and final responsibility for Health and Safety lies with the board of the Mill of Benholm Enterprise, the day-to-day responsibility lies with the designated person on site. The Board of the Mill of Benholm Enterprise will be collectively responsible for implementing this policy.

All volunteers and contractors should cooperate with the Board of the Mill of Benholm Enterprise and/or the designated person on site and take reasonable care of their own health and safety.

All volunteers and contractors need to report all health and safety concerns to the appropriate person or the board of the Mill of Benholm Enterprise.

The Mill of Benholm Enterprise will complete relevant risk assessment and act where appropriate and shall review the risks assessments when conditions change.

The Mill of Benholm Enterprise will ensure no work, neither by contractors nor volunteers, is carried out without the correct health and safety induction and where required appropriate training and where needed the correct personal protective equipment.

The Mill of Benholm Enterprise will take all effort to ensure escape routes are well signed and clear at all times, and evacuation plans are tested from time to time and updated where necessary.

This policy will be reviewed to ensure it is compliant with current legislation and is working effectively at least every January or more often, if legal requirements have changed

Document Version Control

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Version number	Change or update	Author or owner	Date	Signed
1.0	First version	Secretary	January 23	E. Pollock 13/01/23
1.1	First Version	Secretary	December 23	E. Pollock 06/12/2023
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